

**Meeting Notes/Action Log of Arden Health Protection Committee Meeting**  
**19<sup>th</sup> May 2014**  
**Northgate House, Warwick, 2-4pm**

**Attendees:**

Ash Banerjee, Screening and Immunisation Lead Consultant, NHS England Local Area Team and Public Health England  
David Burrows, Head of Environmental Services, Rugby Borough Council  
Debbie Crisp, Lead TB Nurse, Arden Community TB Nursing Service  
Michael Enderby, Head of CSW Resilience  
Sharon Grant, Emergency Planning Officer, CSW Resilience  
Nadia Inglis, Consultant in Public Health, Warwickshire County Council/Coventry City Council (Chair)  
Steven Moore, Nuneaton and Bedworth  
Hamish Simmonds, Head of Regulatory Services, Coventry City Council  
Michelle Horn, Coventry Rugby CCG  
Sharon Stuart, Infection Prevention and Control Commissioning Nurse, Coventry Rugby CCG  
Mamoona Tahir, CCDC, West Midlands East Health Protection Team, PHE  
Geoff Turton, Head of Environmental Services, Stratford District Council

**Apologies**

John Linnane, Director of Public Health, Warwickshire County Council  
Simon Brake,  
Cllr Stevens, Portfolio Holder for Health, Warwickshire County Council

**1. Notes of previous meeting**

The notes of the meeting held on 24<sup>th</sup> February were agreed as an accurate record. NI confirmed that the Strategy Action Plan had been distributed.

**2. Review of Terms of Reference for Health Protection Committee**

Terms of Reference of the Committee were reviewed. A discussion took place about the membership of the Health Protection Committee and whether it would be good to have increased representation from the CCGs. It was also suggested that members from the District and Boroughs, County and City Council should be invited occasionally. Cllr Stevens and Cllr Gingell are already on the distribution list but their names would be added to the ToR.

**Actions:**

**MH** to discuss CCG representation with Jacqueline Barnes

**NI** to explore with CCGs how further links can be made between the Health Protection Committee and relevant CCG colleagues.

**HS** to send **NI** amended titles/details for City Council colleagues for the membership list of the Committee

NI reported that the Arden Health Protection Strategy 2013-14 had now been approved in Coventry, as it was in Warwickshire, by the HWBB, and that the Board had agreed that the Health Protection Committee (HPC) could be a formal sub-committee of the HWBB (as in Warwickshire). NI clarified that HPC papers were not public as a result of this, although papers submitted through the HWBB would be in the public domain. In Warwickshire the HPC did not formally report to the HWBB on a quarterly basis. However, the minutes of the HPC (in a redacted form) and other papers were submitted as requested by the HWBB.

**Action:**

**NI** to update membership list and update ToR to incorporate comments from group.

**NI** to confirm whether the HPC Chair would rotate as previously discussed.

**3. Health Protection Strategy Action Plan (including verbal updates)**

It was noted that there were some governance concerns raised by partners. NI confirmed that the action plan for the Health Protection Strategy would remain a live document that would reflect the priorities of the member organisations and which would then be reviewed at HPC meetings, rather than the Committee per se setting strategy.

*Sexual Health (NI)*

Discussion about obtaining up to date Sexual Health data. HPC needs to have sight / input into what is being commissioned.

Terrence Higgins Trust undertake community-based HIV testing for Public Health in Coventry and Warwickshire. Funding is being made available in Coventry for community and voluntary organisations to bid for, with the aim of engaging with high risk communities and signposting for testing. Attendance for testing needs to be encouraged by community leaders from within communities.

**Action:**

**NI** to look into being copied in to national dataset submissions from providers when sent to PHE, albeit data is not fully clean at this stage.

### *Communicable Disease (MT)*

Discussion re Hepatitis B/C - only 3% of identified Hep B cases get treated, based on work carried out in Birmingham. There is a gap in the quality of care. Attempts to gather data from secondary care re numbers of patients referred etc. have not been successful in Coventry and Warwickshire.

Discussion re providing training for GPs regarding Hep B/C provided by Royal College of General Practitioners. Work in progress to subsidise cost for GPs in Coventry and Warwickshire.

Sessions are being run to raise awareness of Hepatitis C in Birmingham. MT happy to run similar sessions in Coventry. Hepatitis testing should be offered to TB patients.

Discussion around fragmented nature of care pathway – Drugs and Alcohol commissioning with Council, Primary Care with NHS England, and Hep B/C treatment with CCG.

Discussion regarding Neonatal Hepatitis B vaccination pathway including audit, in light of changes in GP responsibilities for giving Hep B vaccinations to babies. Clarification of responsibilities is needed.

### **Action:**

**MT** to share Hepatitis Standards document and organise Hep B/C training for GPs with NI

**NI** to talk to NHS England Primary Care re GP elements of Hep B/C pathway and RCGP courses

**NI / AB / MT** to meet to discuss neonatal Hep B vaccination pathway.

**NI/AB/NM** to meet re screening and immunisation sections of action plan

**MT** and **environmental health** colleagues to complete and send on Gastrointestinal disease action plan to NI for inclusion with master

### *TB Nursing Service (DC)*

A pilot Cohort Review session is scheduled for the end of July to look at TB patient outcomes and identify strengths/gaps and strengths.

Discussed report circulated prior to meeting – Jan-April 2014 very slow for the service, activity has picked up since then.

Work has been newly commissioned through CAB to support TB patients with complex medical and social needs and raise community and professional awareness.

Need to follow up on discussion Glynis Washington was going to have with UHCW re provision of BCG vaccinations to neonates by medical staff/midwives.

**Action:**

**SS/ MH/NI** to take back to Glynis Washington

*Infection Control (SS)*

2 year Strategy to go to CCG Boards in June.

Looking at increasing uptake of flu jab amongst clinical staff.

Coventry CC have appointed an infection nurse to work with care homes.

Work is being undertaken to improve infection control practices within care homes.

GT offered support with infection control monitoring as part of routine inspections in care homes.

**Action:**

**SS** to contact **GT** to discuss.

**SS** to send Infection Control and Healthcare Associated Infection action plan to NI to be input into master action plan

*Environmental Health (DB)*

Work is in progress towards a more efficient way of working with partners.

Aiming to generate countywide picture of air quality through sharing a network of air quality consultants to carry out monitoring/review work across the county

Looking towards providing shared advice to planning colleagues across Coventry and Warwickshire.

Looking at specific groups that can be influenced with regard to lowering emissions, starting with taxis. EU is fining the UK Government for failing to reach emissions targets. Problems in Cov and Warks are traffic related.

Looking for better co-ordination between Air Quality Action Plans. Not known who principle regulator will be.

**Action:**

**NI** to look at where Air Quality sits on scale of avoidable mortality, compared with other public health priorities related to lifestyles and to meet with EH colleagues regarding Air Quality priorities

### *Emergency Planning (ME)*

ME raised whether the Local Heatwave / Cold Weather activities should be reflected in the Health Protection Strategy Action Plan.

**Action:**

**AB** to check paragraph re Screening and Immunisation Team role in MoU (regarding service delivery in the context of an outbreak) before final sign off

**NI** to consider adding in cold and heatwave activities into action plan.

### **5. Next Meeting Date**

TBC – next 3 meetings to be held in Coventry